

# How to Read an NTA Report

1. **CSI Division Number:** NTA Reports are categorized according to Construction Specification Institute's Masterformat System
2. **Report Holder:** name and address of the company that applied for an NTA report, and the manufacturing location where the product is manufactured
3. **Subject:** the product covered by the report
4. **Scope:** codes used for certification and evaluation
5. **Uses:** identifies how the product is to be used according to the code provisions
6. **Description:** general product description of basic features such as dimensions
7. **Design:** general design requirements or limitations
8. **Installation:** general or specific requirements to aid in verifying proper installation
9. **Conditions of Use:** statement of product conformity to code or a suitable replacement, and a list of conditions under which the product was certified
10. **Report Number:** a unique number given to every report
11. **Evidence Submitted:** general data used in certifying the product (test report, equations, instructions, etc)
12. **Findings;** findings specific to each report on compliance
13. **Identification:** specific requirements on product identification to comply with report

The image shows a sample NTA Listing Report for Structural Insulated Panels (SIPs). The report is titled "Listing Report: XYZ070476-52" and is categorized under CSI 06 12 16. The report holder is a client located at 123 Certified Way, Verification, ZZ, 00000. The product is Structural Insulated Panels (SIPs) in Wood and Plastics (06) and Structural Panels (06 12 16). The report includes sections for Evidence Submitted, Findings, Identification, and Installation. The NTA logo and report number are also visible.

1. **CSI Division Number:** CSI 06 12 16

2. **Report Holder:** Client, 123 Certified Way, Verification, ZZ, 00000

3. **Subject:** Structural Insulated Panels (SIPs)

4. **Scope:** 2.1, 2006, 2009, 2012 International Building Code (IBC); 2.2, 2006, 2009, 2012 International Residential Code (IRC)

5. **Uses:** 3.1, General, Structural Insulated Panels are used as structural insulated roof and wall panels capable of resisting transverse, axial and in-plane shear loads.

6. **Description:** 4.1, General, Structural Insulated Panels are factory-assembled, engineered-wood faced, structural insulated panels (SIPs)

7. **Design:** 5.1, Overall Structural System. The scope of this report is limited to the evaluation of the SIP component. Panel connections and other details related to incorporation of the panel into the overall structural system of a building are beyond the scope of this report.

8. **Installation:** 6.1, General, Structural Insulated Panels shall be fabricated, identified and erected in accordance with this report, the

9. **Conditions of Use:** 7.1, Installation complies with this report and the approved construction documents.

10. **Report Number:** XYZ070476-52

11. **Evidence Submitted:** 8.1, Review of each plant's quality assurance manual in accordance with NTA RI 006.

12. **Findings:** 9.1, All products referenced herein are manufactured under an In-plant Quality Assurance program to insure that the production quality meets or exceeds the requirements of the codes noted herein and the criteria as established by NTA, Inc. Furthermore, product must comply with the conditions of this report.

13. **Identification:** 10.1, Each eligible product shall be permanently marked to provide the following information: 10.2, The NTA, Inc. listing mark, shown below; 10.3, NTA's Listing No. XYZ070476-52; 10.4, In-plant quality assurance stamp; 10.5, Identifier for production facility; 10.6, Project or batch number.

